

<p>Employer Connection Home</p>	<p>This secure website allows you to view invoices, update enrollment, run eligibility reports and much more.</p>	
<p>Billing Invoice List</p>	<p>To view your Delta Dental invoice, click on the billing tab.</p> <p>Then select the invoice you want to view.</p> <p>You can sort invoices by number, billing period, type, group number, and name</p>	
<p>Invoice Summary</p>	<p>From this screen you can see your invoice detail.</p> <p>You can choose to print the page, download to Excel or PDF.</p>	

Invoice Summary

When you click on the Group Division hyperlink from the Invoice Summary, you can view member changes and adjustments since your last invoice.

DELTA DENTAL User: My Settings | Contact Us | Logout

Home Billing Manage Members Reports Account Access Resources

Fri, Mar 17, 2017

Billing: Invoice List > Invoice Summary

Invoice Summary [Print this Page](#) [Download Summary \(Excel\)](#) [Download Invoice \(PDF\)](#) Date: 03/17/2017

Invoice Number: 1234500000201728
 Coverage Period: 03/09/2017 — 03/10/2017
 Billing Date: 03/10/2017
 Due Date: DUE UPON RECEIPT
 Status: CLOSED

Dental Summary

Group Division	Name	Subscriber Count	Spouse Count	Child Count	Claims Billed Amount	Current Month Paid Claims	Administrative Expense	Administrative Adjustment	Total Due
1 12345	COMPANY	113	44	87	\$0.00	\$0.00	\$991.01	\$0.00	\$991.01
TOTAL:									\$991.01

Balance Forward: \$991.01
 Group Payment Received: \$0.00
 Accounting Adjustment: \$0.00
 Current Amount Billed: \$991.01
TOTAL Amount Due: \$1,982.02

Member Changes

This information can also be downloaded to an Excel or PDF.

You can also search on a specific member using the "Find" box.

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Home Billing Manage Members Reports Account Access Resources

Fri, Mar 17, 2017

Invoice List > Invoice Summary > Invoice Details

Invoice Details: COMPANY (12345) [Print this Page](#) [Download Summary \(Excel\)](#) [Download Invoice \(PDF\)](#) Date: 03/17/2017

Invoice Number: 1234500000201728
 Coverage Period: 03/09/2017 — 03/10/2017
 Billing Date: 03/10/2017
 Due Date: DUE UPON RECEIPT
 Status: CLOSED

[Member Changes](#)
[Current Premiums](#)

Members Changes Since Last Bill

Find:

Additions, Terminations, Dependent Changes, Adjustments

Subscriber ID	ID	Subscriber Name	Enroll Desc	Change Date	Subscriber Count	Spouse Count	Child Count	Less Prev Billed Amount	New Billed Amount	Total Premiums Adjustment
123-00-1234	123456789	MEMBER, 1	ADD	09/01/2015	1	1	1	\$0.00	\$18.32	\$18.32
223-00-1234	123498765	MEMBER, 2	ADD	10/01/2015	1	1	1	\$0.00	\$18.32	\$18.32

Multi-Invoice Report

This report allows you to view all invoices together for the entire month or selected time period.

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Home Billing Manage Members Reports Account Access Resources

Fri, Mar 17, 2017

Billing: Invoice List

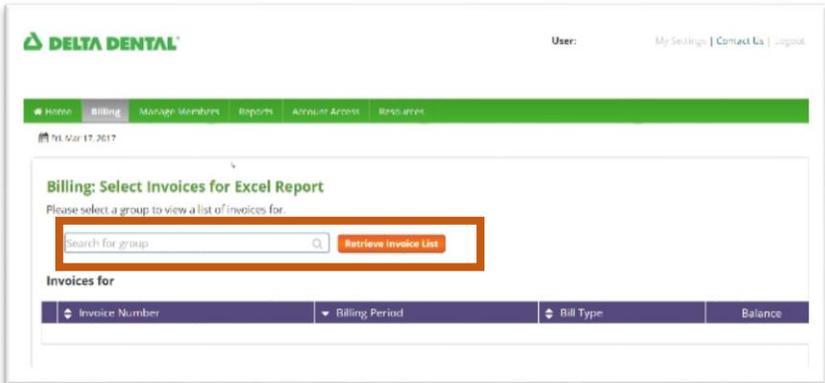
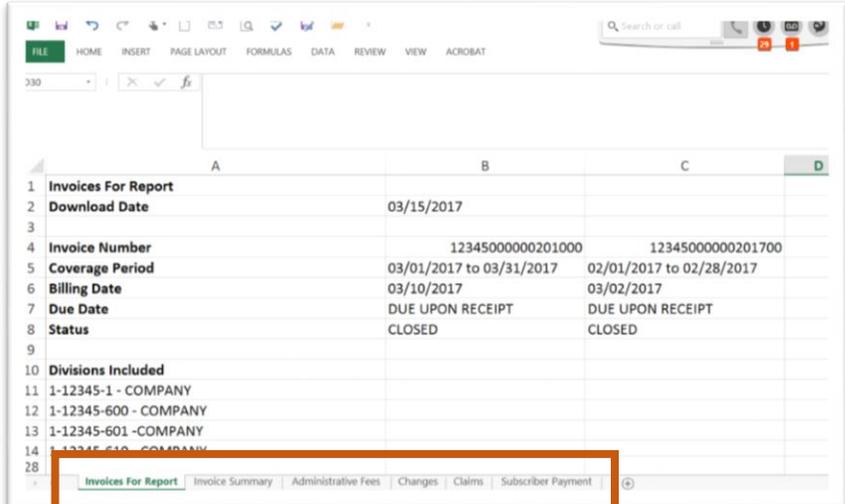
Looking for an invoice prior to 4/2/2017? [Request Prior Billing Statement](#)

View invoice summary and details by invoice number using the links below.

[Multi-Invoice Report](#)
Showing 1 to 12 of 12 entries

Invoice Number	Billing Period	Bill Type	Group Number	Group Name	Balance
1234500000201721	03/12/2017 — 03/13/2017	Dental	12345	Company	\$0.00
1234500000201730	03/12/2017 — 03/13/2017	Dental	12345	Company	\$0.00
1234500000201731	03/12/2017 — 03/13/2017	Dental	12345	Company	\$0.00
1234500000201732	03/12/2017 — 03/13/2017	Dental	12345	Company	\$991.01
1234500000201729	03/11/2017 — 03/13/2017	Dental	12345	Company	\$0.00
1234500000201727	03/10/2017 — 03/10/2017	Dental	12345	Company	\$991.01
1234500000201728	03/09/2017 — 03/10/2017	Dental	12345	Company	\$1,982.02
1234500000201726	03/09/2017 — 03/09/2017	Dental	12345	Company	\$991.01
1234500000201725	03/07/2017 — 03/08/2017	Dental	12345	Company	\$991.01
1234500000201724	03/03/2017 — 03/08/2017	Dental	12345	Company	\$991.01
1234500000201723	03/02/2017 — 03/02/2017	Dental	12345	Company	\$991.01
1234500000201722	03/01/2017 — 03/01/2017	Dental	12345	Company	\$0.00

Previous 1 Next

<p>Select Invoices for Excel Report</p>	<p>Enter the group name or select all groups from the group list, then click on Retrieve Invoice List.</p>																																																																																																																																																		
<p>Excel Report</p>	<p>You will then get an Excel file with several details including:</p> <ul style="list-style-type: none"> • Invoices for Report • Invoice Summary • Administrative Fees • Changes • Claims • Subscriber Changes <p>Click on the Excel file tabs to get additional details</p>	 <table border="1" data-bbox="649 567 1494 1071"> <thead> <tr> <th></th> <th>A</th> <th>B</th> <th>C</th> <th>D</th> </tr> </thead> <tbody> <tr> <td>1</td> <td colspan="4">Invoices For Report</td> </tr> <tr> <td>2</td> <td>Download Date</td> <td colspan="3">03/15/2017</td> </tr> <tr> <td>3</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>4</td> <td>Invoice Number</td> <td colspan="2">1234500000201000</td> <td>1234500000201700</td> </tr> <tr> <td>5</td> <td>Coverage Period</td> <td colspan="2">03/01/2017 to 03/31/2017</td> <td>02/01/2017 to 02/28/2017</td> </tr> <tr> <td>6</td> <td>Billing Date</td> <td colspan="3">03/10/2017 03/02/2017</td> </tr> <tr> <td>7</td> <td>Due Date</td> <td colspan="2">DUE UPON RECEIPT</td> <td>DUE UPON RECEIPT</td> </tr> <tr> <td>8</td> <td>Status</td> <td colspan="2">CLOSED</td> <td>CLOSED</td> </tr> <tr> <td>9</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>10</td> <td colspan="4">Divisions Included</td> </tr> <tr> <td>11</td> <td colspan="4">1-12345-1 - COMPANY</td> </tr> <tr> <td>12</td> <td colspan="4">1-12345-600 - COMPANY</td> </tr> <tr> <td>13</td> <td colspan="4">1-12345-601 - COMPANY</td> </tr> <tr> <td>14</td> <td colspan="4">1-12345-610 - COMPANY</td> </tr> <tr> <td>15</td> <td colspan="4"></td> </tr> <tr> <td>16</td> <td colspan="4"></td> </tr> <tr> <td>17</td> <td colspan="4"></td> </tr> <tr> <td>18</td> <td colspan="4"></td> </tr> <tr> <td>19</td> <td colspan="4"></td> </tr> <tr> <td>20</td> <td colspan="4"></td> </tr> <tr> <td>21</td> <td colspan="4"></td> </tr> <tr> <td>22</td> <td colspan="4"></td> </tr> <tr> <td>23</td> <td colspan="4"></td> </tr> <tr> <td>24</td> <td colspan="4"></td> </tr> <tr> <td>25</td> <td colspan="4"></td> </tr> <tr> <td>26</td> <td colspan="4"></td> </tr> <tr> <td>27</td> <td colspan="4"></td> </tr> <tr> <td>28</td> <td colspan="4"></td> </tr> </tbody> </table>		A	B	C	D	1	Invoices For Report				2	Download Date	03/15/2017			3					4	Invoice Number	1234500000201000		1234500000201700	5	Coverage Period	03/01/2017 to 03/31/2017		02/01/2017 to 02/28/2017	6	Billing Date	03/10/2017 03/02/2017			7	Due Date	DUE UPON RECEIPT		DUE UPON RECEIPT	8	Status	CLOSED		CLOSED	9					10	Divisions Included				11	1-12345-1 - COMPANY				12	1-12345-600 - COMPANY				13	1-12345-601 - COMPANY				14	1-12345-610 - COMPANY				15					16					17					18					19					20					21					22					23					24					25					26					27					28				
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Questions?

Please contact our Team Service at TeamService@deltadentalia.com or at 877-983-3582 if you have any questions about using the Employer Connection.